

RENUMBERING OF PREVIOUS BOARD MEETINGS

Date of BOG Meeting	Old Number of BOG meeting	Renumbered BOG meeting	Venue	Year	Authority
February 25, 2010	BOG/2010:01	BOG/14	New Delhi	2010	APPROVAL OF THE BOARD OF GOVERNORS VIDE AGENDA ITEM NO. BOG/24/16(i) OF BOG MEETING HELD ON JULY 24, 2013

Pandit Dwarka Prasad Mishra
Indian Institute of Information Technology,
Design & Manufacturing Jabalpur

Minutes of the 2010/1st Meeting of the Board of Governors held on February 25, 2010 from 2.30 pm in the Office of the Additional Secretary, Higher Education, GOI at Shastri Bhawan, New Delhi.

Members Present:

- | | | | |
|-----|---|---|------------------------|
| 1. | Shri A.K. Singh, IAS (Retd), Chairman, BOG, PDPM IIITDMJ | - | Chairman |
| 2. | Prof. S.G. Dhande, Director, IIT Kanpur | - | Member |
| 3. | Prof. H.P. Dikshit, SGGPA, Bhopal | - | Member |
| 4. | Shri Anurag Jain, Secretary to CM & IT Department, Govt of MP | - | Member |
| 5. | Prof. Rajiv Sangal, Director IIIT Hyderabad | - | Member |
| 6. | Shri Ashok Thakur, AS, Higher Education, MHRD, GOI | - | Member |
| 7. | Prof P. Vyas, Director, NID Ahmedabad | - | Member |
| 8. | Prof Aparajita Ojha, Director, PDPM IIIT DMJ | - | Member
(Ex-Officio) |
| 9. | Shri V.K. Dubey, AE(Civil), PDPM IIITDMJ | - | Special Invitee |
| 10. | Shri Ram Phal Dwivedi | - | Act. Secretary |

Due to unavoidable circumstances Prof. M.K. Harbola, requested for leave of absence. The same was granted by the Chairman.

BOG/2010:01.01	Opening Remarks by the Chairman
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Chairman welcomed the members and requested the Director to begin.

BOG/2010:01.02	Overview Report of the Director
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The Director presented a report of the development that took place at the Institute after the last meeting of the Board of Governors. Members of the Board noted with satisfaction the progress made by the Institute on various fronts. But they expressed their concern on the problems related to the placement of the students. Some of the members suggested to introduce the concept of industrial internships in the curriculum itself as that would help students in getting absorbed in the companies in subsequent years. Members also suggested enhancing the industry Institute relationship. Some of the members were of the view that wider publicity of the Institute needs to be done. The Director informed the members that such steps have already been initiated by the Institute recently.

BOG/2010:01.03	Confirmation of the Minutes of BOG/2nd Meeting held on 20th July 2009
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Minutes of the Second Meeting of the Board of Governors held on 20th July 2009 were confirmed.

BOG/2010:01.04	Recommendations of the 2010/1st Finance Committee meeting to be held on 25-02-2010
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Recommendations of the Finance Committee through its meeting held on February 25, 2010 at 12.00 noon were placed before the Board (Please see **BOG/2010/1/Annexure-III** for the minutes of the 2010/1st meeting of Finance committee). Following decisions were taken on the items placed before the Board.

(1) **FC/2010/01.04(a), (b) and (c).** The Board of Governors deliberated on the recommendations of Building & Works Committee of the Institute which were

Shri Ram Phal Dwivedi

recommended by the Finance Committee to the Board. Board Approved the recommendations of Finance Committee made under Agenda item No. FC/2010:01.04.

(2) **FC/2010/01.04 (d).** The Board deliberated on the recommendations of Finance Committee on agenda item related to review the Progress of Hall of Residence-I. The Board resolved to approve the recommendation of the Finance Committee.

(3) **FC/2010:01.05: Revised Budget Estimates for the F.Y. 2009-10 and Budget Estimates for the F.Y. 2010-2011.**

The Board approved the recommendations of Finance Committee.

(4) **FC/2010:01.06: Adoption of Revised Receipt and Payments account for the F.Y. 2009-09.**

Revised Receipt and Payments account for the F.Y. 2008-09 were approved by BOG as recommended by the Finance Committee.

(5) **FC/2010:01.07: Placement of Audit Report for the F.Y. 2007-08 and 2008-09.**

Board approved the recommendations made by Finance Committee.

(6) **FC/2010:01.08: Implementation of 6th Central Pay Commission recommendations as amended by MHRD, GOI related to Pay, Allowances and other benefits to teaching and other staff of the institute.**

Board ratified the decision taken by the Chairman, BOG.

(7) **FC/2010:01.09: To consider Medical Attendance and Treatment Policy of the Institute.**

Board approved the recommendations made by the Finance Committee.

(8) **FC/2010:01.11: To consider extending Mobile Phone facility to Officers and Staff on need basis.**

As per the recommendations of Finance Committee, Officers and Staff (who are not authorized for mobile phone facility as per Govt rules) are to be identified by the institute as per functional requirements of the institute. The Board approved the proposal of the Institute to extend mobile phone facility to officers / staff who may be required on short notice. Director of the institute was authorized to identify these positions with the approval of the Chairman upto a maximum of fifteen positions currently. The number may vary as per the future requirement for which the Director would be required to take prior approval of the Chairman in case the number increases.

(9) **FC/2010:01.12: Application Fee charges from candidates applying for various posts for recruitment at the institute.**

Board approved the recommendations of the Finance Committee.

(10) **FC/2010:01.13: Reporting Items**

Board took note of the reporting items and expressed its satisfaction.

(11) **FC/2010:01.14: Any Other Item with the permission of the Chair.**

Timothy (S)

(a) **Fixation of monthly emoluments for Emeritus Fellow after the revision of pay scales of faculty**

The Board approved the recommendations of the Finance Committee. Further the Board resolved that the free accommodation and conveyance facility provided by the Institute to the emeritus fellows be withdrawn with the implementation of the above emoluments.

(b) **Rules and Guidelines for Consultancy and Sponsored Research / Development Projects:**

The Board approved the recommendation of the Finance Committee with following members in the Committee.

- (i) Dean (R&D), IIT Kanpur (Chairman)
- (ii) Dean (R&D), IIT Bombay
- (iii) Professor Puneet Tandon, PDPM-IIITDM, Jabalpur

Board also empowered the Committee to co-opt other senior faculty members/other persons of the Institute/other Institutes if required.

BOG/2010:01.05	Recommendations of the Senate for approval.
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2009-10/1st meeting of the Senate was held on 20-02-2010 at the conference hall of PDPM IIIT DM Jabalpur from 10.30 am. The Senate recommended following items to the Board.

a) **Senate/2009-10/1.09: Academic positions: Future Requirements:** Following recommendations of the Senate on creation of academic positions based on future requirements were approved by the Board.

S. No.	Name of Post	Number proposed	Remarks
1	Professor	03	To conform atleast with the students faculty ratio and cadre ratio
2	Associate Professor	08	
3	Assistant Professor	12	
4	Network cum System Administrator	01	To manage and maintain the computer centre and the campus network
5	Design Engineer	05	For Mechanical Product Design Lab, Manufacturing Lab, Design Lab, VLSI Lab and Software Design Lab, Mechatronics and Robotics Lab
6	Research Scientist	01	For R & D Work related to Central Facilities such as SEM, AFM, XRD, IR Imaging
	Total	30	

b) **Senate/2009-10/1.15:** Board approved the panel of the names of persons recommended by the Senate to approach them for the Chief Guest of Convocation 2010. Board also authorized the Institute to approach any other renowned person as per the availability of people.

The Board also approved /noted other recommendations / resolutions made by the Senate.

Signature

BOG/2010.01.06	Nomination of new Members of the Building and Works Committee
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The Board deliberated on the proposal of the Institute to reconstitute the Building and Works Committee of PDPM IIITDM Jabalpur as the term of the members was over. The Building and Works Committee was reconstituted with following members.

1. Prof. Aparajita Ojha
Director
PDPM IIITDM Jabalpur
Chairperson
2. Director (Technical)
Ministry of HRD, Govt. of India
Member (Central Govt. Nominee)
3. Professor Manoj Harbola,
IIT Kanpur,
Member BOG, PDPM IIIT DM Jabalpur
as per clause 8(a)(iii) of MOA
4. Shri A. Verma
SE, CPWD (CZ), Bhopal
Member as per clause 8(a)(v) of MOA
5. Shri Pankaj Kshatriya
Superintending Engineer
PWD, Jabalpur
Member as per clause 8(a)(vi) of MOA
6. Shri R.P. Dwivedi
Officer in Charge, Estate
PDPM IIITDM Jabalpur
Ex-officio Secretary

In addition to this, the Board noted the proposal of the Institute to nominate Professor Puneet Tandon as a member of the Building and Works Committee since there was no Dean, Planning and Development in the Institute. Prof. P. Tandon, being the only Professor apart from the present Director, was nominated as the Dean, Planning and Development on the recommendation of the Director and was subsequently also nominated as a member of the Building and Works Committee under clause 8(a)(iv) of MOA. Term of each member will be three years except for persons at s. no. 1 and 6 whose term will be as per MOA.

BOG/2010:01.07	Ratification of the approval accorded by the Chairman on <ul style="list-style-type: none">• Annual report of the Institute for the period of 2008-09• Recommendations of the Selection Committee for faculty positions• Resignation of Dr. S.S. Sastry from the post of Assistant Professor
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The Board ratified the approval of the Chairman, BOG.

BOG/2010: 01.08	Procedure and norms for temporary appointments
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The Board approved the proposal of the Institute with the following modification in the composition of the Committee A that for all academic appointments, the Chairperson of the Committee would be the Director and the Committee. Further, for Group A appointments the Chairperson of the Committee will be the Director or his nominee. The Committees will be called selection committees.

Kimberly P. Davis

It was also directed to define the term 'temporary appointment' more elaborately with the term /period of appointment.

BOG/2010: 01.09	Leave rules of the Institute: Draft proposed
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The Board deliberated on the leave rules proposed by the Institute. Some of the members suggested that for Foreign Service bond/agreement with the employee should be strictly enforced. The Board approved the leave rules as proposed by the Institute.

BOG/2010:01.10	List of Board's nominees for Selection Committees for the period of January 2010- December 2010.
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The proposed list of Board's nominees for various Selection Committees of the Institute for the period of January 2010-December 2010 was approved. In addition to these names, the Board also authorized the Chairman to nominate any other person as Board's nominee on the recommendation of the Director.

BOG/2010:01.11	Study leave to Shri Sachin Kumar Jain, Research Engineer for admission to Ph.D program at IIT Kanpur for a period of two years with full salary.
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Study leave of two years with full salary was granted to Mr. Sachin Kumar Jain, Research Engineer, PDPM IIITDM Jabalpur to take admission in the Ph.D. program of Electrical Engineering Department, IIT Kanpur as a regular candidate with effect from December 27, 2009 (as per the leave rules of the Institute approved under item no. BOG/2010: 01.09). Mr. Sachin Kumar Jain will be required to sign a bond with the Institute to the effect that he will serve the Institute for at least five years after his return from the study leave, failing which he will be required to deposit the entire amount of salary paid to him during his study leave along with 6% interest on the amount computed annually.

BOG/2010.01.12	Regarding Appointment of Mr. Rajib Kumar Jha as Visiting Faculty
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The Board deliberated on the case of Mr. Rajib Jha's appointment and constituted a committee of the following two members of the Board to look into the matter and give their recommendation on the request of Mr. Jha to change the nature of appointment during the period 14.07.2008 to 13.07.2009 from contractual to that under the scale.

1. Professor H.P. Dikshit, Director General, SGGPA, Bhopal
2. Shri Ashok Thakur, Additional Secretary, Higher Education, Govt. of India

BOG/2010:01.13	Report items-
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Board noted the following report item with satisfaction.

(i) **Appointments on non-teaching posts:** Total 23 appointments made by the Institute: six - SC, three ST, three OBC.

Board also noted the following report item.

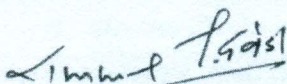
(ii) **Resignation of Shri T.S. Anand from the post of Assistant Executive Engineer** was accepted w.e.f. 13.09.2009 (F/N).

Sachin Kumar Jain

BOG/2010:01.14 Any other items with the permission of the Chair

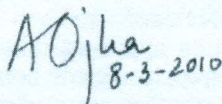
Board approved the Senate's resolution to nominate Professor Puneet Tandon, PDPM IIITDM Jabalpur as a member of the Board under the clause 5(a)(1)(j) of the MOA (Professor nominated by the Senate).

Forwarded for approval



R.P. Dwivedi, DR and Acting Secretary,

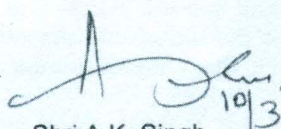
Through



Prof. Aparajita Ojha,
Director, PDPM IIIT DM Jabalpur

To

The Chairman, BOG, PDPM IIIT DM Jabalpur



Shri A.K. Singh,
(Retd. IAS)
Chairman, PDPM IIIT DM Jabalpur